

High Desert “Partnership in Academic Excellence” Foundation, Inc. dba
LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)

May 3, 2021 - Public Meeting – 9:00 a.m.

Meeting at 17500 Mana Rd., Apple Valley, CA, Gym Conference Room

To participate by teleconference, register for the meeting at this link:

<https://global.gotomeeting.com/join/612285245>

Dial in using your phone: United States: +1 (646) 749-3122 Access Code: 612-285-245

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chair Marcia Vargas
2. **ROLL CALL:** Chair Marcia Vargas
3. **PUBLIC COMMENTS:** Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a “Registration Card to Address the Board” (located on the website) and email it to the Secretary at foundation@lcer.org. Your comment will be read at the meeting during public comments or as the agenda item is heard.
4. **CONSENT AGENDA:**
 - .01 Approve Minutes of April 5, 2021 Regular Meeting
 - .02 Approve Lewis Center Foundation Board Meeting Dates for the 2021-22 School Year
5. **DISCUSSION/ACTION ITEMS:**
 - .01 Notification of Closure of Union Bank Accounts and Opening of DCB Accounts – David Gruber
 - .02 Update on LCER Board – Jessica Rodriguez
 - .03 Foundation Board Recruitment – Marcia Vargas
 - .04 Fundraiser Planning Updates – Marcia Vargas
 - i. High Desert Regional Open Golf Tournament – June 25, 2021
 - ii. Annual Gala – Back to the Future – Fall date tbd
6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports
 1. March 2021 Foundation Savings Report and Balance Sheet
 2. Donations 2020-21
 3. LCF Board Attendance Log
 4. Give and Get 2020-21
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement or report on his or her own activities
 - .03 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:**
9. **ADJOURNMENT:** Chair Marcia Vargas

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201. Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

Regular Meeting of the Lewis Center Foundation Board
April 5, 2021 Minutes

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chair Marcia Vargas called the meeting to order at 9:00 a.m.
2. **ROLL CALL:** Duberly Beck, Desiree Burgnon, Buck Goodspeed (arrived at 9:07), Tyler Jaramillo, Jessica Rodriguez, and Marcia Vargas were in attendance. Umang Patel was absent.

Staff members Jisela Corona, Teresa Dowd and Lisa Lamb were also in attendance.
3. **PUBLIC COMMENTS:** None
4. **CONSENT AGENDA:**
 - .01 Approve Minutes of March 1, 2021 Regular Meeting – On a motion by Duberly Beck, seconded by Tyler Jaramillo, vote 5-0, the Foundation Board approved Consent Agenda Item 4.01.
5. **DISCUSSION/ACTION ITEMS:**
 - .01 LCER Board Update – Jessica Rodriguez reported that the school construction is going well. The NSLA lottery went very well and advertising is helping with recruitment.
 - .02 Foundation Board Recruitment – Marcia Vargas asked if we had heard anything from anyone - not at this time. As we plan the golf tournament and reach out to NSLA neighbors, there may be opportunities to recruit. We will keep reaching out.
 - .03 Future Fundraisers – Marcia Vargas announced we are joining the Greater High Desert Chamber for the golf tournament on June 25. The committee has begun meeting to plan. We will need help the day of the tournament for registration, etc. We need to get the word out and get sponsorships and auction items.

The Orange Show cannot reschedule the Gala to the fall at this time due to restrictions. We will look at other venues for options with October 1, 2021 as the tentative date. A Gala Committee will meet to move forward – Duberly Beck, Tyler Jaramillo and Marcia Vargas along with Jisela and Teresa. The first committee meeting will be Thursday, April 22 at 3:00 p.m.
6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports
 1. February 2021 Foundation Savings Report and Balance Sheet
 2. Donations 2020-21
 3. LCF Board Attendance Log
 4. Give and Get 2020-21
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification – Marcia Vargas asked if we had any ideas on recognition of staff. Lisa reported that Admin is working on a plan.
 - .02 Make a brief announcement or report on his or her own activities – Lisa reported that AAE and NSLA students can now attend in person 2 days/week and we are prioritizing COVID funding and planning learning opportunities.
 - .03 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:** Golf tournament information and fall Gala.
9. **ADJOURNMENT:** Chair Marcia Vargas adjourned the meeting at 9:53 a.m.

Lewis Center Foundation (Fundraising Committee)
Board of Directors
Meeting Dates 2021-22
9:00 a.m.

August 2, 2021
September 13, 2021
October 18, 2021
November 1, 2021
December 6, 2021
February 7, 2022
March 7, 2022
April 4, 2022
May 2, 2022
June 6, 2022

**LEWIS CENTER FOUNDATION
COMBINED BALANCE SHEET AND INCOME STATEMENT
March 1 - March 31, 2021**

CHECKING (LEWIS CENTER FOUNDATION)

Union Bank Beginning Balance **\$23,660.22**

Union Bank Revenue

Donation to NSLA Capital Campaign	\$100.00
AAE Staff Scholarship	\$15.00
<i>Total</i>	\$115.00

Union Bank Expenditures

Transfer to Savings - \$30 AAE Staff Scholarship, \$100 NSLA Capital Campaign	\$130.00
Gloria Shyu - 1st Place Perseverance Contest Winner	\$75.00
Joseph Perez - 3rd Place Perseverance Contest Winner	\$25.00
Opening Deposit to Desert Community Bank	\$2,000.00
Transfer to Savings - \$30 for 30 Donations Through Give Smart	\$13,662.43
<i>Total</i>	\$15,892.43

Union Bank Ending Balance *Total* **\$7,882.79**

Desert Community Bank Beginning Balance **\$0.00**

DCB Revenue

Opening Deposit	\$2,000.00
Donation to Bud Biggs Scholarship - Torii Gray	\$99.29
Donation to NSLA Science Dept (\$293.90) and NSLA Capital Campaign (\$100)	\$293.90
Deposit from Square	\$0.01
Interest	\$0.03
<i>Total</i>	\$2,393.23

DCB Expenditures

Mid Field Aviation - Mangold Scholarship	\$500.00
SAY Marketing - Board Polos	\$507.38
Withdrawal from Square	\$0.01
<i>Total</i>	\$1,007.39

Desert Community Bank Ending Balance *Total* **\$1,385.84**

SAVINGS (LEWIS CENTER FOUNDATION)

Beginning Balance

Restricted Funds - AAE Capital Campaign	\$82,960.57
Restricted Funds- NSLA Capital Campaign	\$44,994.05
Restricted Funds - Davis Endowment	\$12,035.34
Restricted Funds - Global Exchange Programs	\$12,955.21
Restricted Funds - HiDAS Endowment	\$63,848.97
Restricted Funds - Scholarships	\$26,621.62
Unrestricted Funds	\$67,546.64
	\$310,962.40

Union Bank Savings Revenue

Transfer from Checking - AAE Staff Scholarship	\$30.00
Transfer from Checking - NSLA Capital Campaign	\$100.00
Transfer from Checking - \$30 for 30 Give Smart Donations	\$13,662.43
Interest	\$14.42

DCB Savings Revenue

Donations to Unrestricted - K. Porter and Inland Group	\$1,200.00
Interest	\$0.02
<i>Total Savings Revenue</i>	\$15,006.87

Ending Balance

Restricted Funds - AAE Capital Campaign	\$82,964.90
Restricted Funds - NSLA Capital Campaign	\$45,095.64
Restricted Funds - Davis Endowment	\$12,035.91
Restricted Funds - Global Exchange Programs	\$12,955.78
Restricted Funds - HiDAS Endowment	\$63,851.71
Restricted Funds - Scholarships	\$26,652.78
Unrestricted Funds	\$82,412.55
	\$325,969.27

Total **\$335,237.90**

Total Checking and Savings **\$335,237.90**

Foundation Savings - 4100005285

2020-21

As of 3/31/21

Description	Beginning Balance	Debit	Credit	Interest	Ending Balance
AAE Captial Campaign	\$97,642.89	\$14,714.34		36.35	\$82,964.90
NSLA Capital Campaign	\$34,182.31		\$10,900.00	13.33	\$45,095.63
Davis Scholarship Endowment	\$12,031.06			4.86	\$12,035.92
Global Exchange Programs	\$12,950.94			4.84	\$12,955.78
HiDAS Endowment	\$63,828.70			23.01	\$63,851.71
Scholarships	\$44,402.42	\$17,894.33	\$135.00	9.68	\$26,652.77
Unrestricted	\$78,431.22	\$14,679.20	\$18,631.46	29.07	\$82,412.55
TOTAL					\$325,969.26

Restricted Scholarship Funds					
AAE Ambassadors Scholarship	\$4,000.00	\$4,000.00			\$0.00
AAE PTC Scholarship	\$0.00				\$0.00
AAE Staff Scholarship	\$394.33	\$394.33	\$135.00		\$135.00
Bud Biggs Memorial Scholarship	\$2,299.29	\$1,000.00			\$1,299.29
Edison Scholarship	\$5,000.00	\$5,000.00			\$0.00
Mike Mangold Scholarship	\$3,750.00				\$3,750.00
San Manuel Scholarship	\$5,000.00	\$5,000.00			\$0.00
Schools First Scholarship	\$500.00	\$500.00			\$0.00
SLT Scholarship	\$1,000.00	\$1,000.00			\$0.00
Total Unrestricted Scholarship Funds					\$21,468.48

Restricted AAE Capital Campaign Funds					
High Desert Turtle and Tortoise Club	\$2,500.00				\$2,500.00
AAE Gym Weight Room	\$2,150.00				\$2,150.00
Watertower, Gristmill, Shade Structures	\$43,239.48				\$43,239.48
Total Unrestricted AAE Capital Campaign					\$35,075.42

Donations 2020-21

Date	Recognition Name	Amount	Fund	Campaign	Give or Get
7/16/2020	CAS Tax Services	\$ 1,000.00	AAE		
7/29/2020	AAE PTC	\$ 1,000.00	AAE		
8/6/2020	High Desert Church	\$ 750.00	AAE		
8/31/2020	Amazon Smile	\$ 91.31	AAE		
9/25/2020	Desert Mountain Children	\$ 7,600.00	AAE		
10/1/2020	TGG Inc.	\$ 300.00	AAE		
10/21/2020	Helen (Chung) Pyo	\$ 200.00	AAE	AFJROTC	
9/23/2020	Dr. Paul Bell	\$ 150.00	AAE	SRLA	
9/27/2020	Sunset Private Security	\$ 150.00	AAE	SRLA	
9/27/2020	Cobbler Express Corporat	\$ 150.00	AAE	SRLA	
9/17/2020	High Desert Oncology Cer	\$ 150.00	AAE	SRLA	
9/22/2020	Caldwell, Kennedy & Port	\$ 150.00	AAE	SRLA	Kevin Porter
9/23/2020	Dr. Edgard Vera	\$ 300.00	AAE	SRLA	
12/8/2020	Shoparoo	\$ 139.29	AAE		
3/19/2021	Staples	\$ 500.00	AAE		
	AAE Subtotal	\$ 12,630.60			
7/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
8/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
9/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
9/29/2020	Mitsubishi Cement Corpo	\$ 10,000.00	Foundation	NSLA Capital Campaign	David Rib
10/19/2020	Marcia Vargas	\$ 310.88	Foundation	30 for 30 Campaign	Marcia Vargas
10/19/2020	Genevieve Cook	\$ 31.09	Foundation	30 for 30 Campaign	
10/19/2020	Michael Klutts Crabtree	\$ 62.18	Foundation	30 for 30 Campaign	
10/19/2020	Regina Weatherspoon-Be	\$ 103.63	Foundation	30 for 30 Campaign	
10/19/2020	Lisa Lamb	\$ 300.00	Foundation	30 for 30 Campaign	
10/19/2020	Tom Rosenbaum	\$ 300.00	Foundation	30 for 30 Campaign	
10/19/2020	Angel Arrington	\$ 310.88	Foundation	30 for 30 Campaign	
10/20/2020	Lisa Longoria	\$ 30.00	Foundation	30 for 30 Campaign	
10/21/2020	Nancy Aleman	\$ 62.18	Foundation	30 for 30 Campaign	
10/22/2020	Victoria Modeste	\$ 93.26	Foundation	30 for 30 Campaign	
10/23/2020	Umang Patel	\$ 93.26	Foundation	30 for 30 Campaign	Umang Patel
10/23/2020	Fatima Cristerna	\$ 31.09	Foundation	30 for 30 Campaign	
10/23/2020	Victor Bacab	\$ 31.09	Foundation	30 for 30 Campaign	
10/23/2020	Sally Ritchea	\$ 93.26	Foundation	30 for 30 Campaign	
10/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
11/5/2020	Torii Gray	\$ 62.18	Foundation	30 for 30 Campaign	Torii Gray
11/6/2020	Pat Caldwell	\$ 124.35	Foundation	30 for 30 Campaign	Pat Caldwell
11/6/2020	Alma Hernandez	\$ 31.09	Foundation	30 for 30 Campaign	
11/8/2020	Sandra Perea	\$ 62.18	Foundation	30 for 30 Campaign	
11/9/2020	NhungThanh Nguyen	\$ 31.09	Foundation	30 for 30 Campaign	
11/9/2020	Steve Sanderson	\$ 3,108.81	Foundation	30 for 30 Campaign	
11/11/2020	Valerie Crismali	\$ 300.00	Foundation	30 for 30 Campaign	Sharon Page
11/12/2020	Donna Landry	\$ 30.00	Foundation	30 for 30 Campaign	Sharon Page
11/12/2020	Amazon Smile	\$ 99.39	Foundation	Unrestricted	
11/13/2020	Jim Morris	\$ 518.13	Foundation	30 for 30 Campaign	Jim Morris
11/15/2020	Margherita Leone	\$ 31.09	Foundation	30 for 30 Campaign	

11/20/2020	David Rib	\$ 108.00	Foundation	30 for 30 Campaign	David Rib
11/20/2020	Debra Boyd	\$ 51.81	Foundation	30 for 30 Campaign	
11/20/2020	Carlos Lemus	\$ 31.09	Foundation	30 for 30 Campaign	
11/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
11/30/2020	Buck Goodspeed	\$ 362.69	Foundation	30 for 30 Campaign	Buck Goodspeed
12/1/2020	Raul Vargas	\$ 310.88	Foundation	30 for 30 Campaign	Marcia Vargas
12/1/2020	Marcia Vargas	\$ 310.88	Foundation	30 for 30 Campaign	Marcia Vargas
12/1/2020	Marcella Taylor	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2021	Mohave Historical Society	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2020	Sarah Long	\$ 41.45	Foundation	30 for 30 Campaign	
12/1/2020	Myrna Foster	\$ 93.26	Foundation	30 for 30 Campaign	
12/1/2020	Whitney Delano	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2020	Jisela Corona	\$ 31.09	Foundation	30 for 30 Campaign	
12/1/2020	Lisa Lamb	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2020	Tashana Lewis	\$ 30.00	Foundation	30 for 30 Campaign	
12/4/2020	Heather Juarez	\$ 100.00	Foundation	30 for 30 Campaign	
12/8/2020	Stacy Newman	\$ 93.26	Foundation	30 for 30 Campaign	
12/10/2020	Bob Arie	\$ 307.06	Foundation	30 for 30 Campaign	
12/11/2020	Caldwell, Kennedy & Port	\$ 100.00	Foundation	30 for 30 Campaign	Kevin Porter
12/11/2020	Stephan Longoria	\$ 518.13	Foundation	30 for 30 Campaign	
12/11/2020	Bill Gruber	\$ 300.00	Foundation	30 for 30 Campaign	
12/11/2020	David Gruber	\$ 100.00	Foundation	30 for 30 Campaign	
12/11/2020	Rick Piercy	\$ 300.00	Foundation	30 for 30 Campaign	
12/14/2020	Valli Andreasen	\$ 62.18	Foundation	30 for 30 Campaign	
12/15/2020	Tracie Vargas	\$ 207.25	Foundation	30 for 30 Campaign	Marcia Vargas
12/15/2020	Jenny Frias	\$ 31.09	Foundation	30 for 30 Campaign	
12/16/2020	Johnny Phan	\$ 93.26	Foundation	30 for 30 Campaign	
12/16/2020	Erica Pagano	\$ 310.88	Foundation	30 for 30 Campaign	
12/17/2020	James Windom Kimsey	\$ 1,500.00	Foundation	30 for 30 Campaign	
12/19/2020	Desiree Burgnon	\$ 1,000.00	Foundation	30 for 30 Campaign	Desiree Burgnon
12/19/2020	Michael J. Szarzynski	\$ 90.00	Foundation	30 for 30 Campaign	
12/19/2020	Julissa Corona	\$ 31.09	Foundation	30 for 30 Campaign	
12/19/2020	Edna Corna	\$ 30.00	Foundation	30 for 30 Campaign	
12/19/2020	Cynthia Allen	\$ 310.88	Foundation	30 for 30 Campaign	
12/21/2020	Omari Onyango	\$ 310.88	Foundation	30 for 30 Campaign	Omari Onyango
12/23/2020	Ron and Marti Chavez	\$ 62.18	Foundation	30 for 30 Campaign	Marcia Vargas
12/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
12/31/2020	Cynthia Allen	\$ 60.00	Foundation	AAE Staff Scholarship	
12/31/2020	Charlotte Street	\$ 30.00	Foundation	AAE Staff Scholarship	
1/8/2021	Tom O'Neil	\$ 500.00	Foundation	30 for 30 Campaign	
1/13/2021	Jessica Rodriguez	\$ 124.35	Foundation	30 for 30 Campaign	Jessica Rodriguez
2/22/2021	Amazon Smile	\$ 207.82	Foundation	Unrestricted	
3/11/2021	Inland Group	\$ 1,000.00	Foundation	Unrestricted	Pat Caldwell
3/11/2021	Kevin Porter	\$ 200.00	Foundation	Unrestricted	Kevin Porter
3/25/2021	Torii Gray	\$ 102.56	Foundation	Scholarships	Torii Gray
3/27/2021	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
4/19/2021	Mitsubishi Cement Corpo	\$ 2,000.00	Foundation	Scholarships	David Rib
4/19/2021	Beck's Tax Services	\$ 1,000.00	Foundation	Unrestricted	Duberly Beck
4/9/2021	Stephen Williams	\$ 1,000.00	Foundation	Unrestricted	
4/27/2021	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
	Foundation Subtotal	\$ 30,651.53			

7/22/2020	Lisa Lamb	\$ 1,983.00	LCER	Unrestricted	
3/18/2021	WalMart Distribution	\$ 14,000.00	LCER		
12/8/2020	Bonnie Parti	\$ 1,000.00	NSLA	Unrestricted	
3/19/2021	NSLA PTO	\$ 1,200.00	NSLA	Unrestricted	
3/29/2021	Nancy Smalley	\$ 200.00	NSLA	Science Department	
	TOTAL	\$ 46,265.13			

LCER Board Give and Get
Fiscal Year 2020/2021

Member	Give	Get	In-kind	Total
Pat Caldwell	\$ 124	\$ 1,000		\$ 1,124
Torii Gray	\$ 165			\$ 165
James Morris	\$ 518			\$ 518
Omari Onyango	\$ 311			\$ 311
Sharon Page		\$ 330		\$ 330
Kevin Porter	\$ 200	\$ 250		\$ 450
Jessica Rodriguez	\$ 124			\$ 124
David Rib	\$ 108	\$ 12,000		\$ 12,108
Rick Wolf				\$ -
Total	\$ 1,550	\$ 13,580	\$ -	\$ 15,130

Lewis Center Foundation Board Give and Get
Fiscal Year 2020/2021

Member	Give	Get	In-kind	Total
Duberly Beck	\$ 1,000			\$ 1,000
Desiree Burgnon	\$ 1,000			\$ 1,000
Buck Goodspeed	\$ 363			\$ 363
Tyler Jaramillo				\$ -
Umang Patel	\$ 93			\$ 93
Jessica Rodriguez	\$ 124			\$ 124
Marcia Vargas	\$ 1,966	\$ 62		\$ 2,028
Total	\$ 4,546	\$ 62	\$ -	\$ 4,608

Total Combined Boards	\$ 5,972	\$ 13,642	\$ -	\$ 19,615
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